



CCIM INSTITUTE
Application for
RICS Direct Track for CCIM Designation

1. Last Name: _____ Middle Initial: _____ First Name: _____

2. Date of Birth: _____ MM/DD/YYYY E-mail: _____

3. Business Address: _____

City: _____ State: _____ Zip: _____

4. Office Phone: _____ Mobile: _____

5. Employment History – in addition to the information below, *it will be necessary to attach a **Organizational Chart and professional resume***. The Applicant must have a minimum of 10 years of experience in commercial real estate.

Current Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Title: _____ Dates: _____

Job Description and Responsibilities: _____

Previous Title (if any): _____ Dates: _____

Job Description and Responsibilities: _____

6. Other Commercial Real Estate Experience: _____

7. Educational Background:

High School: _____ Graduate(Y/N): _____ Year: _____

College: _____ Degree: _____ Year: _____

Post Graduate: _____ Degree: _____ Year: _____

Other Relevant Education: _____

8. Other Professional Real Estate Designations Held: _____

9. Years of Experience -

- Commercial Real Estate Leasing Broker/Agent _____ Years
- Commercial Sale/Purchase/Exchange Broker/Agent _____ Years
- Commercial Real Estate Investor/Owner _____ Years
- Commercial Real Estate Developer _____ Years
- Commercial Real Estate Appraiser _____ Years
- Commercial Real Estate Managing Broker/Officer _____ Years
- _____ # of Agents
- Commercial Real Estate Lender/Financer _____ Years
- Commercial Real Estate Fee Consultant _____ Years
- Commercial Real Estate Asset/Portfolio Manager _____ Years
- _____ # of Properties in Portfolio _____ Portfolio Sq. Ft.
- Commercial Property Tax Consultants _____ Years
- _____ Avg # Cases per year _____ Volume of Tax Cases
- Corporate Real Estate Executive _____ Years as Corp. RE Executive
- _____ Portfolio or Projects Sq. ft. _____ # of Properties/Site in Portfolio

10. RICS Membership – Please attach documentation from RICS regarding your membership status

11. Please indicate the path to RICS Membership - _____APC_____TPC _____Direct Entry

12. Please provide RICS membership number: _____

13. Please provide the date the MRICS or FRICS was received. _____

The direct track to membership for RICS was introduced by CCIM to recognize the expertise of senior professionals holding the RICS designation for a minimum of ten years. A “senior professional” is someone who formulates strategy and policy within a senior position of their organization, exercising extensive leadership and management skills.

If you feel you meet this criterion and are applying for the direct track to CCIM Designation, please attach an organization chart and professional resume to your application. In addition, clearly outline your position within the organization and describe your roles and responsibilities.

These should cover:

- Leadership
- Management
- The formulation of strategy and policy

Signature (required): _____ Date: _____

A \$1,200 USD initial application fee, which includes first year's membership fee, is required. Annual membership dues of \$650 USD are required to remain a member in good standing.

Indicate preferred method of payment. Visa MasterCard American Express Check Enclosed

Account Name: _____

Account Number: _____ Expiration Date: _____

If you have questions, please contact the CCIM Institute Designation Team. Phone: 800/621-7027 ext.5; Fax: 312/981-7889 Email: membership@ccim.com. (Credit card payment is required for faxed registrations.)