

FEDEX OFFICE PRINT ON DEMAND (POD) QUICK START GUIDE

To order a printed copy of the CI 104 reference manual:

1. Access the following site: <https://www.office.fedex.com/ondemand/ccim-104>
2. Create a new User ID

Welcome to the new Print On Demand!

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3. Enter your information – Name, Address, Phone Number and Email. Select Enter Login Details.

Choose User ID type (email address or create your own) and create a secure password.

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Create a user ID

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4. You will receive an automated email from FedEx in order to verify your email address. Be sure to check your junk/spam folders if you do not receive this automated email within a few minutes.

**Welcome to FedEx Office, To continue setting up your account, please verify your email address.
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[CREATE A USER ID](#)

User ID

Password

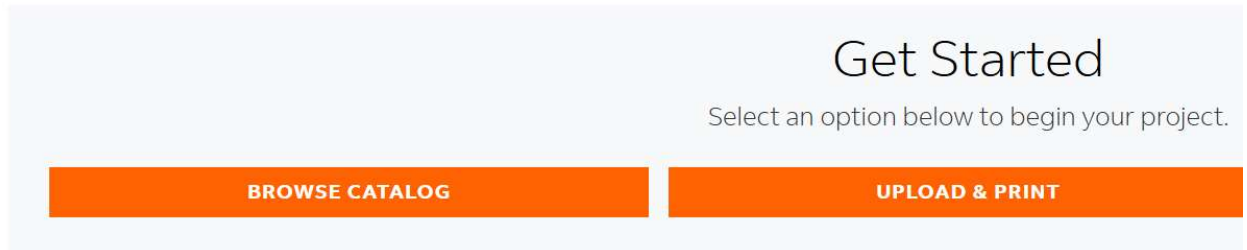
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5. Select BROWSE CATALOG



6. Select the CI 104 reference manual by checking the box next to the manual filename (note: 2023 version shown for illustration only. Updated manual may be different/newer and have a different filename.)



7. Click Add to Cart and proceed through the steps to check out.